

CONVERTING SMART TABLE SEARCH TO LOOKUP ELEMENT



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GoToWebinar Control Panel

The screenshot shows the GoToWebinar control panel with the following callouts:

- Hide/Collapse Control Panel:** Points to the top icon (arrow pointing right).
- Microphone Status: Muted (red):** Points to the microphone icon with a red slash.
- Make Webinar Full Screen:** Points to the full screen icon.
- Raise Hand or Ask Presenter for Audio Rights:** Points to the hand icon.
- Type questions or comments anytime during the webinar here:** Points to the text input area in the Questions section.

The control panel interface includes:

- Audio Section:** Shows "MUTED" status, microphone selection (Microphone (HD Webcam C510)), and speaker selection (Speakers (High Definition Aud...)).
- Questions Section:** A text input field with a "Send" button and a placeholder "[Enter a question for staff]".
- Footer:** Displays "Multi sessions different registrants", "Webinar ID: 980-960-603", and the GoToWebinar logo.



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What is Lookup Data?

- Smart Table Search, Local Database
- iFormBuilder as a Database
- Reference Data Accessible Offline

How to Create a Lookup Table

1. Create a Separate Form
2. Populate with Reference Data
3. Set Up STS / Lookup Element



Smart Table Search

- Configured through the Text element
- Specify one column for an exact-text match or picklist selection
- One reference to lookup table per form
- Data is not deleted

Lookup Element

- Standalone element with several Dynamic Attributes
- Multi-column display during selection
- Multiple references to the same lookup table supported
- Optimized sync allows data to be deleted



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How to Convert to a Lookup Element



Migration Checklist

- ✓ Create a new element, do not update existing
- ✓ Disable the original element
- ✓ Set Up Dynamic Attributes including Sort, Filter, and Auto-Select
- ✓ Update Smart Controls, full form path instead of the lookup table name



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- Upcoming Webinars
 - August 9 - Form Building 101
 - August 30 - How to Add Custom Fields to Users
 - September 20 - Form Building 102
 - October 4 - Public Links

THANK YOU!

